

# EVOLVE

## CASCADE DANCE PLATFORM 2017

### WEST KENT COLLEGE, TONBRIDGE, KENT

Kent performance opportunity for schools, youth companies, adult and community dance groups across the South East.

### GROUP PARTICIPANT FEE

**There is a participation fee of £35.00 per group to perform in the platform, this includes:**

- Up to 6 minutes per group ( this can be 2 pieces totaling 6 minutes)
- 15 minute technical slot
- 5 cues for lighting ( including your blackout)
- 2 x complimentary tickets for performance
- A video of your performance ( MP4 video file sent 2/3 weeks after the event)

This fee must be paid in order to secure your place at the event and to act as a deposit. This fee is non-refundable and must be received 7 weeks prior to the event. Payment can be made via our online booking system *BookWhen* or via request of an invoice from our administrator Linda Redman [admin@cascaedance.co.uk](mailto:admin@cascaedance.co.uk).

### PIECE REQUIREMENT

Each group have a maximum of 6 minutes per group  
Maximum number of dancers = 20 per group (however this can be extended upon request)

### VENUE

West Kent College, Brook Street, Tonbridge, Kent, TN9 2PW  
Stage Size: 9m deep x 9.5 wide (Dancers can cross around the back of the stage however they have to run through the dance studio behind the theatre)

### TECHNICAL TIMES

Groups will be assigned a 15 minute slot on the stage to block, rehearse and plot lights. Groups have 5 lighting cues including your blackout. Slots will run from the earliest time of 10am on performance day and are allocated at least 5 weeks before the event.

Technical/ dress rehearsals run in full costume so that technical team can create the lighting at your request. All technical slots are programmed in line with the performance running order.

### MUSIC

Please ensure that your music is already edited, cut and/or faded out. Please bring a spare copy of your music on CD or USB with you on day as a backup. The best way for us to receive your music is through [www.wetransfer.com](http://www.wetransfer.com) as MP3 file, via Google Drive, [www.dropbox.com](http://www.dropbox.com) or via email to [sb@cascaedance.co.uk](mailto:sb@cascaedance.co.uk)

### PROJECTIONS/VIDEO

A projector is used in the show if you would like to use pictures, photos, videos to support your piece. Please ensure they are high resolution and presented in landscape form so it doesn't pixelate on the screen. We can change the pictures throughout your piece if you would like to use more than one image.



## **BOW**

All groups are committed to take part in the full cast bow at the end of the show. Groups will enter stage right and exit stage left.

## **CHAPERONES**

If your students are aged 16 and under (and still in year 11) we require you to provide 1 chaperone for each group of 10 children/young people. These chaperone must be DBS checked, number and date of issue required.

### **Licensed Chaperones – Kent County Council**

Only applicable for young people aged 16 (and still in year 11) and those under 16.

A child/ young person must be licensed if they meet the following criteria:

- If the child/YP has performed for more than 4 days in the past 6 months.
- Being paid to take part in the performance
- Requires absence from school to take part in the performance

If one of your students/young people fit into this criteria they will require a performance license and be accompanied by a licensed chaperone to this event. If one of your students/young people already holds a performance license then they will also be required to be accompanied by a licensed chaperone to this event. More information can be found on the Kent County Council Website: <http://www.kent.gov.uk/education-and-children/activities-outside-school/children-in-entertainment>

## **DBS**

If your group involves children and/or young people under the age of 18 you will require your DBS number and date of issue.

## **MEDIA CONSENT FORM**

**Under 18: Group leader to complete 1 consent form on behalf of your group** to confirm that all students /dancers are allowed to be photographed and filmed during the event. If there are individual young people who are unable to be photographed or filmed, please fill out a separate form for this young person. This form will be sent to groups via email.

**Over 18:** The choreographer, leader or director to complete 1 consent form on behalf of the group.

There is strictly no photography or filming allowed by the audience during the performance. If group leaders wish to film their dancers they can do so in their technical rehearsal. This is part of our safeguarding policy and for the protection of our young performers.

## **GROUP INFORMATION**

For performers aged 16 and under we require each child's full name, date of birth and full address for our application to Kent County Council for a Performance Exemption notice. We will provide you with a performer registration form to complete prior to the performance.